

Govt. of Jammu & Kashmir
Directorate of Rural Development Department Kashmir

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Minutes of the Review meeting held on 20.04.2019 under the Chairmanship of Director Rural Development Department Kashmir at District Headquarter Baramulla.

A review meeting was convened on 20.04.2019 under the Chairmanship of Director Rural Development Kashmir at District Headquarter Baramulla to review the progress of various developmental schemes including Flagship programmes being implemented by the Department in District Baramulla and to know the status of follow-up action on the directions conveyed during the video conferences by the worthy Secretary RDD on 12.04.2019 and on 19.04.2019.

The meeting was attended by the Assistant Commissioner Dev., Executive Engineer (REW), District Panchayat officer, Block Dev. Officers, Assistant/Assistant Executive Engineers, programme officers of District Baramulla.

After brief introduction with participants, the following directions/ decisions were taken:

- I. **Disbursement of Honorarium to Sarpanchs/ Panches:** All the BDOs have drawn and disbursed the Honorarium of elected Sarpanches/ Panches. In Block Kunzer one candidate has been elected for both the the seats Viz. Panch as well as Sarpanch but the honorarium has been paid as Sarpanch only. The BDO concerned was directed to take-up the issue with DPO Baramulla for further necessary action in the matter.
- II. **Map of Block and details of Amenities:** All BDOs were directed to display the map of the Block and details of amenities available in the Block on the Board of their respective Offices so that every visitor may get the first hand information.
- III. **Inter-Departmental Meetings:** The monthly meetings shall be convened with the Nodal Officers of line departments at the block level and elected Panches/ Sarpanches shall be invited to participate in such meetings so that they may know the schemes of these departments and formulate the further plans accordingly.
- IV. **Authorization of Works under 14th FCA/ MGNREGA:** The instructions issued by the Secretary to Govt during video conference on 19.04.2019, that no authorization shall be issued by the field officers like BDOs, ACDs, DPOs for execution of works at their own level without the approval from competent authority/ conducting of Dehi Majlis/ Gram Sabaha, were conveyed to all BDOs for strict compliance and any lapse in this behalf, if brought to the notice of higher authorities , the action shall be initiated against the erring officers.
- V. **Damage of Assets:** The directions were given to lodge the FIR against such miscreants who damage the Rural Development Assets and copy of FIR shall be endorsed to higher Offices for reference and record. Similarly, the damages of assets

caused due to any Natural Calamity shall also be consolidated and submitted to Deputy Commissioner through ACD, Baramulla under an intimation to Direction Office. The damages shall be got estimated immediately after the incident occurs, so that loss is assessed properly and in time.

- VI. Success Stories/ Photography of Notable Works:** All the BDOs were advised to furnish the success stories of at least five notable works with photographs in soft as well as in hard form. Preferably and an album of such works be provided to Directorate through ACD Baramulla in a consolidated form. This is also envisaged in the master circular guidelines of MGNREGA.
- VII. Playfields:** An inventory of play fields developed/ to be developed shall be prepared activity wise under all schemes and a consolidated list with dimension of each play field be made available. The status of land of each play field shall be ascertained and if desired the matter be got into the notice of Deputy Commissioner through DPO/ ACD for providing the revenue extracts.
- VIII. Objective of Works:** The technical staff of MGNREGA and Junior Engineers of the concerned Blocks was advised to write a foot note on the last page of estimates framed under different schemes regarding the likely outcomes of the project.
- IX. Identification of Works:** The instructions were given to all BDOs/ field staff to focus on such works under MGNREGA, which increase the income of poor people and improve their livelihood. Cowsheds/ Cattle sheds be also provided to PMAY beneficiaries if demand arises. The development of marshy land for Agriculture activities can be considered after ascertaining the status of land.
- X. Social Audit:** The social audit of at least 50% panchayats shall be conducted at least once in a Calendar year and the reports be shared with the ACD under an intimation to Direction Office. The Social audit reports are also to be hosted in the public domain within 48 hrs of the social audit being completed. The progress of Social Audit needs to be improved in the District and ACD, Baramulla was directed to call a meeting of Social Auditors for the purpose. BDOs should also participate in some meetings of Social Audit and get the same videographed/ photographed for record and reference.
- XI. Grievances:** The redressal of Public Grievances shall be the first priority of all officers and it should be ensured that the public is fully satisfied with the working of the Department.
- XII. Completion of Works:** A good number of works under MGNREGA has been reflected incomplete in the MIS for last 3-4 years and this affects the progress of State at National Level. The works shown incomplete due to DLP needs to be looked into immediately. It was directed to ensure that these works should be finalized within 15 days so that progress achieved is highlighted properly.

XIII. SRO 520 Cases: The directions have given from time to time with regard to submission of SRO 520 Cases but the action taken in this behalf so far is nil. All the officers were directed to submit all the cases complete in all respects without further delay.

XIV. DPCs: The ACD, Baramulla shall ensure that the DPC is convened at an earliest and report submitted to Direction Office as well.

XV. 13th FCA/ HCM Commitments: Some of the works authorized under 13th FCA from 2015-16 to 2017-18 are yet to be taken up for execution or taken up but not completed so far. ACD was directed to take review of the scheme and cancel the authorization of such works, which have not been taken up for execution so far.

Similarly, the works under HCM Commitments, which have not been completed within the prescribed schedule, shall be finalized without further delay. The work namely CFC Kripalpora is shown disputed which needs to be resolved. The ACD/ Xen, Baramulla shall look into the matter and report to Direction Office with factual position.

The meeting ended with a vote of thanks to the Chair and the ACD, Baramulla ensured that all the instructions/ directions will be followed in letter & spirit.

**Deputy Director (P&S)
Department of Rural Development
Kashmir.**

NO:-DRDK/Plg/656/4003-15

Dated: 24 / 04 / 2019

Copy to the:-

1. District Development Commissioner (DDC) Baramulla for favour of information.
2. SE, REW, Kashmir for information and n/a.
3. Project Officer, Wage Employment (ACD), Baramulla for information and n/a.
4. District Panchayat Officer, Baramulla for information and n/a.
5. Executive Engineer, REW, Baramulla for information and n/a
6. Block Development Officers _____ for information and n/a
7. Private Secretary to Secretary to Govt. Deptt. of Rural Development & PR J&K Jammu for information of Secretary to Govt. please.
8. P.A to Director, RDD Kashmir for information of Director