

CIRCULAR

As per Article 112 of J&K CSR Volume-I that "*sanction of leave to government employee is the discretion of competent authority, and the same cannot be claimed as a matter of right, but subject to administrative convenience of the government work and the employee has to obtain sanction first before he avails the leave*", so it is not advisable / proper to sanction leave in favour of the officers at the fag end of financial year

It is as such impressed upon all officers/ officials that they shall not leave their place of duty unless and until leave is sanctioned in their favour by the Competent Authority. Any laxity in this regard will be viewed seriously and disciplinary action warranted under rules shall be taken against the erring officers/ officials.

Moreover the subordinate officers are advised not to process or forward long leave of officers / officials till ending March except in rare cases where it becomes an absolute necessity.


Director

Rural Development Department
Kashmir

No:-DRDK/Estt/A/10/A=12017/36969-37100 Dated: 9-3 -2017

Copy to the:-

1. Secretary to Government Rural Development & Panchayati Raj Department J&K Jammu for favour of information.
2. Project Officer Wage Employment (ACD) _____(All)
3. Project Officer Self Employment (DRDA) _____(All)
4. Executive Engineer REW _____(All)
5. District Panchayat Officer _____(All)
6. Block Development Officer _____(All)
7. I/C Website.

for information and necessary action.

Concerned file