

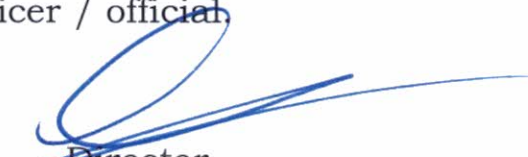
**Government of Jammu & Kashmir**  
**Directorate of Rural Development Kashmir**

**Subject: Leaving headquarter without proper permission from  
the competent authority**

**CIRCULAR**

It has been observed that the officers / officials of this department are leaving the station (Headquarter) without any knowledge and formal permission from the competent authority which is contrary to the provision of standing service conduct rules / norms. So it is impressed upon all officers / officials not to come to this directorate without proper permission. Moreover, if any officer / official are called by any officer / official of this directorate he should not come until he gets call from the personal section of Director Rural Development Kashmir.

Any deviation in this behalf shall be treated dereliction and un-authorized absence from duty and an administrative action shall be initiated against the erring officer / official

  
Director  
Rural Development Department  
Kashmir

**No:-DRDK/Estt/10701-050**  
Copy to the:-

**Dated 22.7 -2017**

1. Project Officer Wage Employment(ACD) \_\_\_\_\_(All) for information and n/a.
2. Project Officer Self Employment DRDA\_\_\_\_\_ (All) for information and n/a.
3. Executive Engineer REW \_\_\_\_\_ All) for information and n/a.
4. District Panchayat Officer \_\_\_\_\_ (All) for information and n/a.
5. Block Development Officer \_\_\_\_\_ (All) for information and n/a.
6. PA to Director with the directions not to make any telephonic calls to any Officer/Officials of the respective districts without the consent of worthy Director.
7. Incharge website for uploading the circular today positively.