

**Government of Jammu & Kashmir**  
**Directorate of Rural Development Department Kashmir**

(Email: rddkashmir@gmail.com, Website: www.drddk.nic.in, Fax: 0194-2310471)

**CIRCULAR**

Time & again, it has been seriously observed that number of Public demands are pouring incessantly in this office for approval/funding purpose from the sub-ordinate offices to this Department & that too without any specific recommendations from the ACDs concerned resulting in huge rush & wastage of time in this Directorate. Moreover, some demands are either directly being submitted by the BDOs concerned or Rural Engineering Wing of the respective Districts without any knowledge & recommendations from the concerned ACDs which is imperative rather pre-requisite before initiating any appropriate action in the matter.

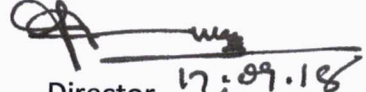
Pertinently, this office vide series of communications/circular instructions issued from time to time has advised the sub-ordinate officers especially ACDs to examine & explore the possibilities for disposing-off public demands by incorporating/enlisting the same in the shelf of projects/Action Plans being formulated in their offices from time to time after examining the same & fulfillment of all codal formalities required for the purpose within the availability of approved labour budget & allocated ceiling of funds being communicated to them by the Competent Authority under different schemes/programmes as the same is obligatory in order to follow systematic planning strategy. However, submitting unnecessary demands/estimates creates un-planned system of affairs for which this Directorate has already conveyed the instructions from time to time for refraining from such type of practice but it appears that the circular instructions are not being adhered to strictly.

In order to curb this practice of pumping un-necessarily/ un-planned demands together with detailed estimates to this Directorate in anticipation of any budgetary provision under Plan, CSS/Flagship programmes /schemes and Non-plan schemes as the same will not be entertained in this Directorate henceforth instead the ACDs/DPOs should explore possibilities for accommodating the same at their level in the respective districts under MGNREGA, 14<sup>th</sup> FCA & other schemes besides CD & Panchayat etc. within the approved labour budget/communicated/ being communicated ceiling under these schmes.

*(Continued overleaf on Page - 2)*

In view of the above, it is as such enjoined upon all the concerned District/Block level officers of this Department to strictly adhere to these Circular instructions in letter & spirit forthwith in order to maintain proper financial discipline. Accordingly, the demands after examining the same, if found genuine/feasible in all respects within the prescribed parameters & of community benefit need to be re-examined at Block/District level offices for inclusion in the proposed Action Plans /Shelf of projects which are being formulated under different schemes of this Department within approved ceiling/budgetary provisions, besides approved labour budget & if any of the demand is not found feasible & is not qualifying the prescribed parameters the same needs to be dropped forth-with.

Any deviation in the matter shall be dealt seriously & the defaulting officers shall be held responsible personally.

  
Director 17.09.18  
Rural Development Department  
Kashmir 17/09/18

No.: DRDK/Plg/Circular/225/29959-30100

Dated: 18-09-2018.

**Copy to the:-**

1. Secretary to Government, Rural Development & Panchayati Raj Department, J&K Civil Secretariat, Srinagar for favour of information.
2. Private Secretary to Advisor (V) to Hon'ble Governor J&K for kind information of Hon'ble Advisor (V) please.
3. Superintending Engineer (REW) Kashmir for favour of information.
4. Project Officer, Wage Employment (ACD), \_\_\_\_\_ (All) for information and strict compliance.
5. Executive Engineer (REW) \_\_\_\_\_ (All) for information and strict compliance.
6. District Panchayat Officer \_\_\_\_\_ (All) for information and strict compliance.
7. Block Development Officer (BDO), \_\_\_\_\_ (All) for information and strict compliance.