

**Government of Jammu & Kashmir  
Directorate of Rural Development Kashmir**

**Subject:- Maintenance of official discipline.**

## C I R C U L A R

**Whereas,** it has been observed that the subordinate offices are not maintaining the official hierarchy / protocol and are making direct correspondence with higher authorities and bypassing their immediate officers as it takes away the prerogative of the Department;

**Whereas,** this practice is against the official discipline which has been taken very seriously by the Administrative Department and has directed this office to issue instructions in this regard.

Now it is accordingly, impressed upon all the Project Officers Wage Employment (ACDs)/ Project Officers Self Employment (DRDAs)/ District Panchayat Officers / Executive Engineers, REW/ Block Development Officers to refrain from such type of practices in future failing which disciplinary action shall be taken against the erring officer(s) and remarks will be entered in their APRs.

**Sd/-**

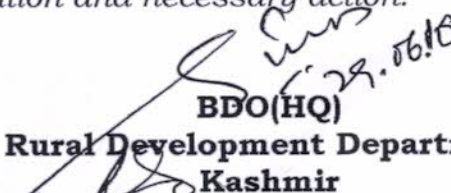
**Director  
Rural Development Department  
Kashmir**

**No:-DRDK/Estt/10/Gnl/Cir/2016/10425-523 Dated: 30-6-2018**

**Copy to the:-**

- 1) Secretary to Government, Department of Rural Development & Panchayati Raj, J&K, Srinagar for favour of information.
- 2) Project Officer Wage Employment (ACD) \_\_\_\_\_(All)
- 3) Project Officer Wage Employment (DRDA) \_\_\_\_\_(All)
- 4) Executive Engineer, REW \_\_\_\_\_(All)
- 5) District Panchayat Officer \_\_\_\_\_(All)
- 6) Block Development Officer \_\_\_\_\_(All)

*for information and necessary action.*

  
**BDO(HQ)  
Rural Development Department  
Kashmir**