

**Government of Jammu & Kashmir**  
**Directorate of Rural Development Kashmir**

Subject:- Submission of Annual Property Statement.  
Ref:- Administrative Department's circular No. 05-RD&PR of 2018 dated 30-05-2018 followed by this office endorsement No. DRDK/Estt/09/Gnl/APR/15/7302-500 dated 14-06-2018.

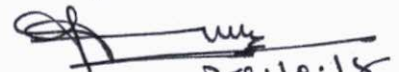
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**ORDER NO. DRDK of 2018**  
**D A T E D: 20 : 10 : 2018**

Every public servant has to submit Annual Property return statements of the assets held by him/her and his/her family members in the month of January every year, which inter-alia include the reasons to increase, if any, in the assets and source thereof. In this regard communications have already been forwarded from time to time for submission of Annual Property Statements but the matter seem to have been taken lightly by the officers/officials.

It is as such impressed once again to all the District / Block Officers of this Department that Annual Property Statements of the staff borne on permanent establishment of this Department to submit the property returns and the same may be uploaded on the District websites in respect of District cadre posts including Class IV. However, in respect of Divisional Cadre posts the same shall be submitted to this Directorate as per format **Annexure "A"** in PDF format, so that same are uploaded on official website of this Directorate.

Moreover, it has been observed with concern that Annual Property Statements are not being submitted by the contractual staff engaged under MGNREGA. The District Programme Coordinators (ACDs) shall direct the contractual staff working under their respective control / jurisdiction (engaged under MGNREGA) to submit their Annual Property return statement to the respective competent authority, who shall scrutinize / examine the same and upload the same on the district websites.

The above exercise shall be completed within 15 days positively, any lapse reported in this regard shall be viewed seriously.

  
20.10.18  
**Director**

**Rural Development Department  
Kashmir**

No:-DRDK/Estt/9/Gnl/APR/15/

Copy to the:-

- 19/10  
17/10
- Dated: - 20 - 10 - 2018
1. Secretary to Government, Rural Development & Panchayati Raj Department, J&K, Srinagar for favour of information.
  2. Superintending Engineer, REW Kashmir
  3. Project Officer Wage Employment (ACD) \_\_\_\_\_(All)
  4. Project Officer Self Employment (DRDA) \_\_\_\_\_(All)
  5. District Panchayat Officer \_\_\_\_\_(All)
  6. Executive Engineer REW \_\_\_\_\_(All)
  7. Block Development Officer \_\_\_\_\_(All)

*for information and necessary action.*

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2. office order file