

Government of Jammu & Kashmir
Directorate of Rural Development Kashmir

Subject:- Monthly reconciliation with banks in respect of schemes viz.
SBM/14th FCA / MGNREGA.

CIRCULAR

It has been observed that Block Development Officers are not undertaking reconciliation with banks from time to time and avoid scrutiny of bank account statements and online transaction reports that could help in detection of discrepancies, if any;

Further, it has also been learnt that Panchayat Secretaries, PRI members and Block Development Officers are not keeping their respective Digital Signature Certificates (DSCs) under their personal custody. In some instances it has been reported that such DSCs are lying with Block MIS Operators thereby making them liable for misuse.

It is therefore enjoined upon all Block Development Officers to undertake monthly reconciliation with banks in respect of schemes viz. SBM/14th FCA / MGNREGA and shall also necessarily peruse bank account statements/ online statements, so as to safeguard Government money and to pre-empt any fraudulent withdrawal of funds. Besides, Block Development Officers, PRIs and Secretary Panchayat shall be personally responsible to safeguard their DSCs and must not allow their misuse by MIS operators or any un-authorized person.

District Panchayat Officers shall personally monitor implementation of above mentioned directions in letter and spirit. Any dereliction in this regard shall be liable for action under rules.

Mangaw
Director 15.12.21

Rural Development Department
Kashmir

No:-DRDK/Estt/ *50876-61000*

Dated:- *15* .12.2021

Copy to the:-

1. Commissioner/ Secretary to Government, Department of Rural Development RD&PR for favour of information.
2. District Development Commissioner _____ (All) for information.
3. Project Officer Wage Employment (ACD) _____ (All).
4. Assistant Commissioner Panchayat _____ (All).
5. District Panchayat Officer, _____ (All)
6. Block Development Officer _____ (All)
for information and compliance.
7. I/C Website (DRDK) .