

Government of Jammu & Kashmir
Directorate of Rural Development Kashmir

No;DRDK/Accts/73322-61
Dated; 2-02-2022

Subject:- Release of funds under Major Head 2071 Pensionary and other retirement benefits for the year 2021-22 (115-Leave encashment benefit)

In pursuance to Administrative Department's Release order No.28/JKUT/FDARRI/ADM/RE/2021-22/255 Dated:-17.02.2022 sanction is hereby accorded to the release of funds amounting to Rs. 7593100.00 (Rupees Seventy Five Lakhs Ninety Three Thousand One Hundred Only) under 115-Leave Encashment (Leave Salary) in favour of DDOs of Rural Development Department for its disbursement of the retiree Officers/Officials.

(Amount in Rs)

S.No	Name of Office	Name of Retiree	Designation	Date of retirement	Amount
1	BDO Achabal	Mohd.Ahsan Sheikh	Night Chowkidar	31.07.2019	16500.00
2	BDO Shahabad	Ab.Ahad Sofi	AAO	28.02.2020	43810.00
3	BDO Sogam	Mohd.Sarfraz Malik	W/Supervisor	28.02.2020	386100.00
4	BDO Qaimoh	Bashir Ahmad Bhat	VLW	30.04.2020	627120.00
5	ACP DRDA Budgam	Gurjeet Sigh Mehta	SO	30.09.2020	40950.00
6	BDO Devsr	Gh.Mohi-ud-din Wani	MPW	30.06.2020	556920.00
7	BDO Rohama	Mohd.Akbar Dar	MPW	31.01.2020	556920.00
8	ACP DRDA Baramulla	Hamidullah Malik	Sr.Steno	31.03.2009	47280.00
9	ACP DRDA Shopian	Mohd.Muzafar Hakeem	ADDC	31.03.2014	171000.00
10	DPO Budam	Syed Muzafar Ali	Sr. Assistant	31.03.2020	634140.00
11	BDO Khooveripora	Nazir Ahmad Bhat	MPW	31.03.2020	556920.00
12	BDO Sopore	Ab.Ahad Bhat	Orderly	31.07.2020	386100.00
13	BDO Tral	Gh.Mohammad Shah	Helper	31.08.2020	44700.00
14	BDO Sumbal	Mohd.Shafi Parray	Watcher	31.10.2020	409500.00
15	Xen.REW Baramulla	Manzoor Ahmad Mir	I/c AE	31.11.2020	986310.00
16	BDO Nadihal	Gh.Mohd.Bhat	SO Plg	31.12.2020	819000.00
17	ACP DRDA Shopian	Syed Attaullah Simnani	ACD	31.11.2012	141000.00
18	BDO Gund	Mohd.Yousuf Lone	MPW	31.12.2020	573300.00
19	BDO Frisal	Peer Ghulam Jeelani	I/c BDO	31.12.2020	22230.00
20	BDO Watterhal	Mushtaq Ahmad Sofi	MPW	30.11.2020	573300.00
			Total;-		7593100.00

However, this authority shall be subject to the following conditions:-

1. The expenditure shall be made strictly as according to the classifications under which funds have been authorized by the administrative department No. commission/diversion shall be made under any pretext unless specifically and separately authorized.
2. Treasury Officers shall not entertain bills without complete classification under which funds have been placed with the treasury.
3. DDOs shall complete all the codal formalities before presentation of bills at the treasury.
4. The utilization of funds shall be made subject to condition as laid down in Govt. order No.117 F of 2021 dated;- 31.3.2021
5. All the sanction/approvals and clearance shall be in place before drawal of money from the treasury.

XB

Fy he

6. The DDO must ensure NDC from the retired officer/official before release of leave salary in their favour.
7. Leave sanctioning authority shall carefully verify the service record of the retired employee while sanctioning leave encashment/retirement benefits. The DDOs shall be personally responsible/for any excess payment this account.
8. The DDO will operate funds strictly under rules. The leave sanctioning authority/DDO shall ensure that the claim of the cash in lieu is drawn on or after the date of retirement and not before the date of retirement.
9. The circular/instructions issued by the Finance department vide No. A/23(08)-I-B-184 dated;- 18.2.2021 be implemented in letter and spirit. Any violation of the circular/instructions shall be the personal responsibility of the concerned drawing and disbursing officers.
10. That funds shall be utilized strictly as per provision of Circular issued by Finance Department vide No. FD-VII-Gen (110) 2009-10-11 dated;- 29.4.2020, No. FD-VII-Gen (110) 2009-10-11 dated;- 9.7.2020 and No.FD/VII-Gen(110) 2009-10-V dated;- 04.09.2020.
11. The DDO himself will be responsible for the calculation of the cash in lieu of leave salary with reference to the earned leave at credit of the retiree.
12. If there is any embezzlement /enquiry/case against any of the retiree whose name is mentioned above in the sanction order pending in the Department/vigilance department/court of law, in such case payment shall not be released till outcome of the case/orders from this office.
13. The expenditure shall be restricted to the allotment shown above.
14. Certificate to the effect that the cash in lieu was not drawn/paid to the retiree/earlier till date should be recorded on the bill.

The expenditure shall be booked as per the following classifications.

Demand No	08	Finance Department
Officer name	2802	Directorate of Rural Development
Major Head	2071	Pensioner and other retirement benefit
Sub- Major Head	01	Civil
Minor Head	115	Leave Encashment benefit
Group Head	0099	General
Sub-Head	2190	Secretary Finance

**Sd/-
Director
Rural Development Department
Kashmir**

No.DRDK/Actts/2022/7322-61

Dated:- 2 /02/2022

Copy to the:-

1. Project Officer Wage Employment (ACD) _____ for information
2. Block Development Officer _____ for information.
3. Treasury officer _____ for information.
4. Office Copy.

**Accounts Officer
Rural Development Department
Kashmir**