

Government of Jammu & Kashmir
Directorate of Rural Development Kashmir

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CIRCULAR

Subject: - District Development Board Decisions__ submission of Latest Action Taken Report thereof.

In order to review/monitor the progress for implementation of various cabinet cum District Development Board Decisions of last four years (viz, w. e. from 2009-10 to till date) pertaining to Rural Development Department Kashmir, all the Assistant Commissioners Development(ACD)/ Project Officer's DRDA/District Panchayat Officers/Executive Engineers,(REW),Kashmir are supposed to furnish the detailed latest Action Taken Report of each Decision/Demand etc. on monthly/quarterly basis to this office so as to enable us to apprise the higher authorities with up to date status. But it has been observed that the said vital issue is either being attended casually or the concerned officers remain in deep slumber till next District Dev. Board meeting takes place, with the result this office faces lot of difficulties in filing the Action Taken Report (ATR's) to the apex authorities who ask for the same from time to time.

It is, therefore, enjoined upon all the ACD's/P.O's/DPO's/Executive Engineer's (REW) to attend this important issue on priority basis and ensure furnishing of the latest ATRs against each Decision/ Demand on monthly basis so that the same are examined/scrutinized and consolidated at this office level for submission/filing the ATR's periodically to the higher ups.

It is also worthwhile to mention here that the desired ATR's with latest up to date status are off and on required in this office for preparation of various replies in respect of HCM's tours, Chief Secretaries meetings, Commissioner Secretary/Divisional Commissioner's meetings. Besides for furnishing replies of AQ's/CQ's during Assembly sessions and for attending various high level review meetings by the undersigned from time to time with the higher authorities.

An laxity in the matter shall be viewed seriously which should be noted.

Director

Rural Development Department
Kashmir, Srinagar
Dated: - 26 -12-2013

No: - DRDK/Plg/Circular/DDB/ 27022-100

Copy to the:-

1. Commissioner/Secretary to Government, Rural Development Department & Panchayati Raj J&K Civil Secretariat, Jammu for information.
2. Div. Com Kashmir, Srinagar for information.
3. District Development Commissioner, (DDC), _____ (All) for information.
4. S.E. (REW) DRDK for information and necessary action.
5. Project officer, Wage Employment (ACD), _____ (All) for information and immediate necessary action.
6. Project Officer, Self Employment (DRDA), _____ (All) for information and immediate necessary action.
7. District Panchayat Officer (DPO), _____ (All) for information and immediate necessary action.
8. Executive Engineer REW, _____ (All) for information and necessary action.
9. Concerned file/circular file.