

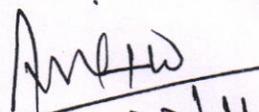
**Government of Jammu & Kashmir
Directorate of Rural Development Kashmir**

Subject:- Maintaining of headquarter at Panchayat Halqa Level.

C I R C U L A R

Despite circular instructions, it has been observed that the field functionaries viz. VLWs/ MPWs / Works Supervisor/ Jr. Engineers are not maintaining their headquarter at their respective Panchayat Halqas which goes against the spirit of Panchayati Raj Act entailing that public in general should not face difficulties in redressal of their grievance and settlement of their issues/ disputes. Non-maintenance of a well-defined headquarter and a centre of interaction i.e. Panchayat Ghar has resulted in the multiplicity of problems of public and non-settlement of their day to day issues.

As such it is impressed upon all concerned DDOs to ensure that the field functionaries must henceforth maintain their headquarter in Panchayat Ghars of their respective Panchayat Halqas. Besides, regular meetings are held with a minimal of two meetings per month for which a record note must be maintained in the *Karvaie Register* of the Panchayat. They shall not draw the salary / honorarium of those VLWs/ MPWs / Works Supervisor/ Jr. Engineers/ Sarpanchs/ Panchs who fail to maintain the headquarter as intended at the Panchayat Ghars.


Director 22/11
Rural Development Department
Kashmir


22/11 22/11

No:-DRDK/Estt/3/Gnl/012/23704-800

Dated: -23- 11 -2013

1. Commissioner/ Secretary to Government, Rural Development & Panchayati Raj Department, J&K, Jammu for favour of information.
 2. OSD to Hon`ble Minister for Rural Development and Panchayati Raj (J&K) for kind information of Hon`ble Minister.
 3. Project Officer Wage Employment (ACD) _____(All)
 4. Project Officer Self Employment (DRDA) _____(All)
 5. District Panchayat Officer _____(All)
 6. Executive Engineer REW _____(All)
 7. Block Development Officer _____(All)
- for information and necessary action. They shall also forward the copy of circular to respective concerned Panchayats / Sarpanchs.**
8. I/C Website.