## Government of Jammu and Kashmir

Directorate of Department of Rural Development & P.R Kashmir (Lalmandi Srinagar) (web: http://www,drdk,nic.in/e-mail:rddkashmir@gmail.com/ Fax: 01942311508

Subject: - Instructions given by the Hon'ble Minister for Rural Development Department on 23.04.2013.

While taking review of the various programmes of Rural Development Department, the Hon'ble Minister for Rural Development Department has issued certain instructions to be implemented in letter and spirit. The same are elucidated as under:-

- 1. No work should be taken up for execution without the approval of the works plan.
- 2. No work should be taken up without the accord of Administrative Approval and technical sanction.
- 3. The quality of work taken for execution should be maintained at any cost.
- 4. Viewing the physical target should be completed within the stipulated period to avoid any spill over nature of work.
- 5. The IAY beneficiaries should be identified by the Gram Sabha and the amount of IAY should go in the personal accounts of the beneficiaries through the medium of invoices. For any lapse Project Officer Wage Employment(ACDs) shall be held responsible.
- 6. The list of the identified beneficiaries should be uploaded on the website of the department and should be given wide publicity through print media besides displaying at conspicuous place of Panchayat Halqa.
- 7. The village Panchayats should be involved in identifying SGSY beneficiaries and considered accordingly for sponsorship to various financial institutions meticulously as per the guidelines of SGSY.
- 8. The utilization certificate of funds on account of SGSY and other programmes should be submitted at proper time so that further flow of funds is ensured.
- 9. The Additional District Development Commissioners will supervise and monitor the various schemes of identified 14 departments in collaboration with Panchayati Raj Institutions and a report by the Additional District Development Commissioners should come to the Administrative Department after every 15 days.
- 10. The Project Officer Wage Employment(ACDs) re-verify the job cards as required under guidelines of NREGA to ensure bona-fide job card holders. The process should be completed within 15 days.

Sd/-Director, Rural Development Department,

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01.	Commissioner/Secretary to Government Rural Development Department, Civil Secretariat, Jammu for information	ıt
02. 03.	Superintending Engineer ,REW, Kashmir.  Additional District Development Commissioner(All for information and necessary action.	l)

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