

Government of Jammu & Kashmir  
Directorate of Rural Development Kashmir

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**Subject: - PRI Planning under MGNREGA-Convening of Deh Majlis (Gram Sabha).**

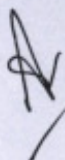
**C I R C U L A R**

Section 13 of MGNREGA makes the Panchayats the principal authorities for planning. The process of planning as laid down under the Act gives under Section 16 of the Act, the power to make recommendations on the works to be taken up under NREGA to the Gram Sabha (Deh Majlis) and the power to prepare a development plan comprising a shelf of projects on the basis of these recommendations of the Gram Sabha (Deh Majlis) to the Halqa Panchayat. The Halqa Panchayat has to forward the development plan with its priorities to the Programme Officer for preliminary scrutiny and approval prior to the commencement of the year in which it is proposed to be executed. The Programme Officer has to consolidate the Halqa Panchayat proposals into a block plan and forward it to the District Programme Coordinator. The DPC will consolidate the Block Plans and shall approve the block wise shelf of projects.

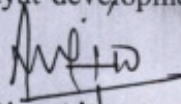
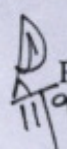
The sequence of approvals laid down under the Act necessitates time bound coordination between different levels so that the spirit and intent of the Act is maintained specially in terms of maintaining the works priorities. It is therefore legally imperative that there are no delays in the approval of the plan of works at any level and equally necessary to ensure that the priorities of the Gram Sabha (Deh Majlis) are maintained. The absence of an approved shelf of projects affects the pace at which employment demand has to be met. Delay in finalizing the plan of works affects the finalization of the Labour Budgets by December, which in turn will affect fund release.

It is therefore, necessary to ensure timely scrutiny and approval at each level, so that an adequate number of works with administrative and technical approvals are available to meet the demand for employment. It is also necessary to ensure that each level of approval maintains the order of priority between different works that is indicated in the development projects forwarded by the Halqa Panchayat under Section 16(4).

The DPC has overall responsibility for ensuring that the process of identification of works, their consolidation, and final approval of the shelf of projects is completed by December of the year preceding the financial year in which the shelf of works are to be executed. The works so finalized shall be accorded technical and administrative approval and shall constitute the shelf of projects for the next financial year.



At the block level, the Programme Officer (PO) shall ensure that the Gram Sabhas (Deh Majlises) are held on **2nd October** of each year for identification and recommendations of works. The priority in which the works have to be taken up must also be mentioned in the resolution of the Gram Sabha (Deh Majlis). A copy of the resolution of the Gram Sabha (Deh Majlis) recommending the works to be taken up in the following financial year and their priority shall be sent to the PO. The Panchayat Secretary shall be responsible for ensuring that the Halqa Panchayat approves and consolidates all Gram Sabha (Deh Majlis) recommendations into the village shelf of projects and submits it to the Programme Officer who in turn will submit it to the District Programme Coordinator within fifteen days of receiving all the Gram Sabha (Deh Majlis) recommendations. The Panchayat Inspector shall be the Coordinators at Block level for making all the necessary arrangements for convening these Gram Sabhas (Deh Majlises). He shall ensure that the Halqa Panchayat development plans must reach the Programme Officer by **October 15th**.

  
Director  
Rural Development Kashmir  


No:- DRDK/Plg/MGNREGA/15239-339

Dated:-/13 -09-2012

Copy to the:-

1. Commissioner/Secretary to Government, Rural Development Department, J&K, Civil Secretariat, Srinagar for information.
2. Additional District Development Commissioner \_\_\_\_\_ (all) for information.
3. Special Assistant to Hon'ble Minister for Rural Development, Panchayat, Law, Justice and Parliamentary Affairs Srinagar for kind information of Hon'ble Minister.
4. Project Officer, Wage Employment (DPC, MGNREGA) \_\_\_\_\_ (all) for information & necessary action.
5. Block Development Officer / Programme Officer (MGNREGA) \_\_\_\_\_ (all) for information & necessary action.
6. I/C website, DRDK for its uploading on the website.