

Government of Jammu & Kashmir
Directorate of Rural Development Kashmir

rddkashmir@gmail.com website drdk.nic.in

The Project Officer Wage Employment
(ACD), Pulwama / Srinagar / Baramulla

No:-DRDK/Estt/APR/VLW/017/

5324-27

Dated: 31 -01-2020

Subject:- Furnishing of APRs, Integrity, Work & Conduct and Non-Involvement Certificate in respect of Senior Assistants presently working as I/c Head Assistants.

Sir,

Regarding the subject, I am directed to request you to furnish the APR's of last three years, besides, Integrity, Work & Conduct and Non-Involvement Certificate (year-wise) with No. and Date in respect of following Senior Assistants presently working as I/c Head Assistants of respective Districts to this Directorate by or before 4th of February 2020 positively failing which the cases of those persons shall not be consider in the DPC:-

S.No.	Name of the official	Present place of posting
1	Muneera Pandith	ACD Office Pulwama
2	Ghulam Ud Din	DRDA Baramulla
3	Rafiq Akhter	Direction office
4	Mushtaq Ahmad Bhat	ACD office Srinagar

You are also requested to furnish their posting details from the date of their initial appointment as per the devised format issued by General Administration Department vide Circular No.11-GAD (VIG) of 2018 dated 10-04-2018 as given below under your seal and signature:-

S.No.	Full Name, Parentage & Residence (both permanent & present)	Date of Birth (D.O.B)	Date of appointment (D.O.A)	Posting held with Designation from first appointment to fill date		Period of deputation attachment etc.	
				From	To	From	To
1	2	3	4	5	6	7	8

The above information of each official be submitted in their respective files.

Yours faithfully

BDO (Mr)
Rural Development Department
Kashmir

Copy to the:-

1. Accounts Officer, (DRDK) for information and necessary action.