

Government of Jammu & Kashmir
Directorate of Rural Development Kashmir

Subject:- J&K Secretariat Assistants Training Course in respect of Senior Assistants and Junior Assistants of Heads of the Department's/Offices.
Reference:- Government Order No.548-JK(GAD) of 2021, dated.24-06-2021, issued by the General Administration Department under No.GAD-ESTB/71/2021-02-GAD dated.24-06-2021

ORDER No. 556 DRDK of 2021
DATED: 28: 06: 2021

Pursuant to above Government order, the following Senior Assistants of this Department are hereby deputed for undergoing two months Secretariat Assistant Training Course (SATC) commencing from 01-07-2021 in the J&K Institute of Management, Public Administration and Rural Development Srinagar:-

| S.No | Name of Official | Designation | Place of Posting |
|------|-----------------------|------------------|---------------------|
| 1 | Mr. Ab.Rashid Bhat | Senior Assistant | Block Ganderbal |
| 2 | Mst.Jawhira Bano | Senior Assistant | Block Bandipora |
| 3 | Mr. Faisal Ahmad Khan | Senior Assistant | DRDK Srinagar |
| 4 | Mst.Nighat Parveen | Senior Assistant | Xen Office Srinagar |

The officials shall be deemed to have been relieved and directed to report J&K, Institute of Management, Public Administration and Rural Development Srinagar on 01-07-2021 at 10.00 A.M.

[Handwritten Signature]

Director
Rural Development Department
Kashmir

No:-DRDK/Estt/23/Gnl/2019/3413045

Dated:-28-6-2021

Copy to the:-

- 1) Principal Secretary to Government, Rural Development and Panchayati Raj Department J&K, Jammu/Srinagar for favour of information.
- 2) Director General Institute of Management Public Administration and Rural Development, J&K Srinagar for information.
- 3) Secretary to Government General Administration Civil Secretariat J&K Srinagar for favour of information.
- 4) Project Officer Wage Employment(ACD) Ganderbal/Bandipora/Srinagar for information.
- 5) Executive Engineer (REW) Srinagar for information.
- 6) Block Development Officer Ganderbal/Bandipora for information.
- 7) Accounts Officer DRDK Srinagar for information.
- 8) Concerned officials for compliance.
- 9) I/C Web-site for information to upload the said order.
- 10) Office order file.