

Government of Jammu & Kashmir
Directorate of Rural Development Kashmir

No;DRDK/Accts/20158-217

Dated;- 27 03.2021

Subject:- Release of funds under Major Head 2071 Pensionery and other retirement benefits for the year 2020-21 (**115-Leave encashment benefit**).

In pursuance to Administrative Department's allotment order No.28/JKUT/FDARDD1/Adm-BE/2020-21/4/1 dated:-01.04.2020 and No.28/JKUT/FDARDD1/Adm-BE/2020-21/3/278 dated;- 27.03.2021, sanction is hereby accorded to the release of funds amounting to **Rs 12879012.00 (Rupees one Crore Twenty Eight Lacs Seventy Nine Thousand and Twelve Only)** under **115-Leave Encashment (Leave Salary)** in favour of DDOs of Rural Development Department for its disbursement of the retiree Officers/Officials.

(Rs in Lacs)

S.No	Name of DDOs	Name of Retiree/Expired	Date of retirement	Now	Total
1	Xen.REW Baramulla	Manzoor Ahmad Mir l/c AE	30.11.2020	985772.00	985772.00
2	BDO Sopore	Ab.Khaliq Budha Helper	30.11.2020	397800.00	397800.00
3	ACD Srinagar	Gh.Hassan Shah Sr.Assistant	30.11.2020	525760.00	525760.00
4	BDO Sogam	Ali Mohammad Zargar MPW	31.12.2020	573300.00	573300.00
5	BDO Gund	Mohd.Yousuf Lone MPW	31.12.2020	573300.00	573300.00
6	BDO Shopian	Farooq Ahmad Shah Helper	31.12.2020	397800.00	397800.00
7	BDO Beerwah	Mohd.Khalil Shah BDO	31.12.2020	778050.00	778050.00
8	BDO Shahabad	Farooqa Bano Helper	31.12.2020	386100.00	386100.00
9	BDO Frisal	Gh.Jeelani BDO	31.12.2020	755820.00	755820.00
10	BDO Nadihal	Gh.Mohammad Bhat SO(Plg)	31.12.2020	691560.00	691560.00
11	BDO Ganderbal	Ab.Razak Dar Plt.Watcher	31.12.2020	409500.00	409500.00
12	BDO Khansahib	Ab.Gaffar Kutay Helper	31.12.2020	409500.00	409500.00
13	BDO Danchipora	Mohd.Shafi Ganie Orderly	31.12.2020	409500.00	409500.00
14	BDO Shopian	Naseer Ahmad Shah JE	31.01.2021	727740.00	727740.00
15	BDO Shopian	Gh.Mohd.Allie Helper	31.01.2021	397800.00	397800.00
16	BDO Kulgam	Ab.Majeed Koka VLW	31.01.2021	752310.00	752310.00
17	BDO Kulgam	Mohd.Afzal Bhat MPW	31.01.2021	573300.00	573300.00
18	BDO Dadsura	Wahid Hussain Bhat l/c Jr.Assistant	31.01.2021	442000.00	442000.00
19	BDO Anantnag	Bashir Ahmad Nadaf Orderly	31.01.2021	435240.00	435240.00
20	BDO Ganderbal	Gh.Qadir Bhat Plt.Watcher	31.01.2021	422370.00	422370.00
21	BDO Verinag	Gh.Rasool VLW	31.01.2021	445770.00	445770.00
22	BDO Sogam	Nazir Ahmad Shah Helper	31.01.2021	397800.00	397800.00
23	BDO Tral	Ab.Rehman Kumar Helper	28.02.2021	363800.00	363800.00
24	BDO Kunzer	Nazir Ahmad Malla Sr.Assistant	28.02.2021	627120.00	627120.00
			Total:-	12879012.00	12879012.00

However, this authority shall be subject to the following conditions:-

1. The expenditure shall be made strictly as according to the classifications under which funds have been authorized by the administrative department No. commission/diversion shall be made under any pretext unless specifically and separately authorized.
2. Treasury Officers shall not entertain bills without complete classification under which funds have been placed with the treasury.

3. DDOs shall complete all the codal formalities before presentation of bills at the treasury.
4. All the sanction/approvals and clearance shall be in place before drawal of money from the treasury.
5. The DDO must ensure NDC from the retired officer/official before release of leave salary in their favour.
6. Leave sanctioning authority shall carefully verify the service record of the retired employee while sanctioning leave encashment/retirement benefits. The DDOs shall be personally responsible/for any excess payment this account.
7. The DDO will operate funds strictly under rules. The leave sanctioning authority/DDO shall ensure that the claim of the cash in lieu is drawn on or after the date of retirement and not before the date of retirement.
8. That funds shall be utilized strictly as per provision of Circular issued by Finance Department vide No. FD-VII-Gen (110) 2009-10-11 dated;- 29.4.2020, No. FD-VII-Gen (110) 2009-10-11 dated;- 9.7.2020 and No.FD/VII-Gen(110) 2009-10-V dated;- 04.09.2020.
9. The DDO himself will be responsible for the calculation of the cash in lieu of leave salary with reference to the earned leave at credit of the retiree.
10. If there is any embezzlement /enquiry/case against any of the retiree whose name is mentioned above in the sanction order pending in the Department/vigilance department/court of law, in such case payment shall not be released till outcome of the case/orders from this office.
11. The expenditure shall be restricted to the allotment shown above.
12. Certificate to the effect that the cash in lieu was not drawn/paid to the retiree/earlier till date should be recorded on the bill.

The expenditure shall be booked as per the following classifications.

Demand No	08	Finance Department
Officer name	2802	Directorate of Rural Development
Major Head	2071	Pensioner and other retirement benefit
Sub- Major Head	01	Civil
Minor Head	115	Leave Encashment benefit
Group Head	0099	General
Sub-Head	2190	Secretary Finance

Sd/=
 Director
 Rural Development Kashmir

No.DRDK/Actts/2021/20158-217
 Copy to the:-

Dated: 27 // 2021

1. Executive Engineer REW _____ for information.
2. Project Officer Wage Employment (ACD) _____ for information
3. Block Development Officer _____ for information.
4. Treasury officer _____ for information.
5. Office Copy

RA
 Accounts Officer
 Rural Development Department
 Kashmir
[Signature]