

**Government of Jammu and Kashmir  
Directorate of Rural Development Kashmir**

**Assistant Commissioner Development  
(ACDs) \_\_\_\_\_ (All)**

**Assistant Commissioner Panchayat  
(ACPs) \_\_\_\_\_ (All)**

**Executive Engineer REW  
(Exen) \_\_\_\_\_ (All)**

**Block Developments Officer  
(BDOs) \_\_\_\_\_ (All)**

**No:-DRDK/Estt/42069-200**

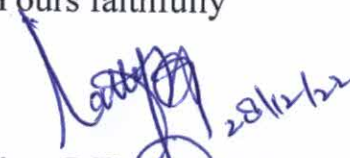
**Dated:28.12.2022**

**Subject: - Record note of the CoS Meeting chaired by the Chief Secretary, J&K  
on 21<sup>st</sup> November, 2022.**

Sir/Madam,

I am directed to enclose record note of the CoS Meeting chaired by the Chief Secretary, J&K on 21<sup>st</sup> November, 2022 for favour of information and necessary action under an intimation to this Directorate, so that the action taken report is submitted to Administrative Department.

Yours faithfully

  
**Section Officer (Adm)**  
Directorate of Rural Development  
Kashmir

**Government of Jammu and Kashmir**  
**OFFICE OF THE CHIEF SECRETARY**  
 Civil Secretariat, J&K

**Record note of the CoS Meeting chaired by the Chief Secretary, J&K on 21<sup>st</sup> November, 2022**

During the meeting, various issues viz. Impact Assessment Study, department deliverables, awards, winter preparedness, etc. were discussed. Through a brief presentation, the Chief Secretary was also apprised about the "My Town-My Pride" programme scheduled to commence from 28<sup>th</sup> of November, 2022. Besides, other issues were also discussed in the meeting.

2. After threadbare discussions on various issues, the following observations were made and directions issued:

| S No | Issue                   | Observations/directions issued   | Department       |
|------|-------------------------|--|------------------|
| 1.   | Impact Assessment Study | <p>The Chief Secretary informed about the meeting with the Directors of IIT/IIM/AIIMS, where among other things, it was decided that an independent assessment of changes in functioning of the Government is required to be undertaken. It was decided in the meeting that consortium of IIT/IIM/AIIMS shall undertake "Impact Assessment Study" on the overall governance scenario in Jammu and Kashmir which shall be completed within a period of 6-8 weeks.</p> <p>The Chief Secretary directed that a Committee under Secretary, PDMD with representatives of major departments be constituted, for providing data as may be sought for the study.</p> | All Departments. |
| 2.   | Department deliverables | The Chief Secretary observed that the departments shall assess the achievements vis-à-vis deliverables   | All Departments. |

u/s (Bishan)

AU HOBS

*(Signature)*

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|    |                  | <p>of the current year, so as to ensure completion of all assigned deliverables.</p> <p>Besides, the Chief Secretary asked the departments to assign priorities and frame deliverables for next year, which shall be finalised through separate meeting with departments.</p>  |               |
| 3. | Migrant colonies | <p>The issue of completion of migrant colonies which are under construction at various locations was discussed in detail. The Chief Secretary was also apprised about handing over of migrant colony at Vessu, wherein relocation of security forces stationed at camp, is required to be made. The need for relocation of the security forces to an appropriate location post-completion of Shri Amarnathji yatra 2021 has already been conveyed. After detailed deliberations, it was decided Principal Secretary PWD, Divisional Commissioner, Kashmir, ADGP, Kashmir and Secretary, DMRRR shall, in consultation with the concerned officers of the security forces, ensure relocation of the security forces at an appropriate location, and subsequent handing over the camp to DMRRR for its allotment to the eligible migrant families.</p> <p>The Chief Secretary was also apprised about the completion schedule of migrant colonies at Budgam and Shopian where only minor works are pending which were directed to be completed in the month of November, 2022 so that the said complexes can be</p> | DMRRR/PW(R&B) |

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|    |                                    | inaugurated in the first week of December, 2022.   |                            |
| 4. | Functioning of offices at Srinagar | The Chief Secretary asked the Administrative Secretaries to ensure that they operate from Jammu and Srinagar as per functional requirements and reiterated his earlier directions that all Administrative Secretaries shall spend atleast 1/3 <sup>rd</sup> of the time in a month at both the Secretariats, and accordingly remain available at the Srinagar Secretariat.   | All Departments            |
| 5. | HLG's Fellowship                   | The Chief Secretary asked all the concerned departments to submit a status report with regard to individuals who have been working in different departments under the HLG's Fellowship.  | All concerned departments. |
| 6. | Vibrant winters                    | <p>The Chief Secretary directed Secretary, Tourism to ensure a vibrant winter tourism season both in Jammu and Kashmir divisions and also directed PDD to ensure adequate electricity supply to winter tourist spots, during the winter.</p> <p>The Chief Secretary asked Secretary Tourism to organize one month winter tourism festivals in both Jammu and Kashmir divisions, in addition to organizing Winter games in Kashmir. In this regard, the Chief Secretary asked all concerned departments to assist each other for successful organization of such festivals.</p> | Tourism                    |
| 7. | Adoption of G20 Logo               | All departments were directed to adopt the G20 logo in websites, stationary items, etc.  | All Departments            |
| 8. | PSGA linkage of e-services         | The Chief Secretary mentioned about the swift PSGA linkage of e-services and observed that it shall  | Information Technology     |

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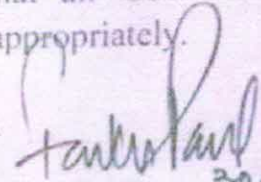
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|     |   | facilitate timely delivery of services as well as transparency in the overall service delivery. He mentioned that IIT Jammu will assist IT Department in PSGA linkage of e-services.  |                 |
| 9.  | Digital Submission of booklets by B2V4 Visiting Officers. | The issue of digitization of B2V4 data was discussed in detail and it was observed that the data needs to be digitized. For the purpose, RDD shall seek assistance of IT Department for accomplishment of task in a period of one week.   | IT/RDD          |
| 10. | Award for excellence in Public Administration             | The Chief Secretary asked all departments to ensure that applications are filed for the awards for excellence in Public Administration, highlighting specific initiatives taken by the departments in various fields.   | All Departments |
| 11. | My Town My Pride  | <p>The Chief Secretary, through a short presentation by Administrative Secretary, H&amp;UDD was apprised about the schedule of the, "My Town My Pride" programme beginning from 28<sup>th</sup> November in all Urban Local Bodies ULB's.</p> <p>The Chief Secretary was also briefed about the focus areas viz. Bolstering ULBs, transparency, giving impetus to the Government initiatives, transparency &amp; Accountability, city centric plans, Land Passbooks, Completion of pending inheritance mutations; Distribution of e-Shram Cards, Aadhar Seeding and Penetration; Rejuvenating self-employment by facilitating interaction of eligible youth with concerned agencies and marketing awareness programmes, banks and other agencies/line departments, etc.</p> | All Departments |

|     |   |   |  |
|-----|---|---|--|
|     |   | In this regard the Chief Secretary directed all departments to ensure active participation in the programme.  |  |
| 12. | Snow clearance                                | The Chief Secretary directed for undertaking all necessary preparations for timely clearance of snow, in the event of snowfall.   | PW(R&B)                                  |
| 13. | Traffic management                            | The Chief Secretary observed that more effort is needed to manage traffic during winters in Jammu.<br><br>He directed the concerned to ensure that all necessary measures are taken in this regard.   | Home Department/<br>Transport Department |
| 14. | DO letters/ Important communications from Gol | The Chief Secretary asked all the Administrative Secretaries to have the D.O letters and important communications from the Gol attended to, and to ensure that the pending communications, if any, of the last 6 months are cleared, and to have the ATRs wherever required furnished to the concerned Ministries in the Gol. | All Departments                          |
| 15. | eHRMS   | The Chief Secretary while observing delay in the completion of eHRMS directed that all those DDOs who still have not verified the entries on eHRMS will not be drawing salaries.  | All Departments                          |

3. Further, following department-specific instructions were also issued:-

1. The issue of filing of contradictory affidavits by the departments/autonomous bodies was discussed and it was observed that this adversely impacts stand of the Government. Standing instructions of appointing 'OIC' in cases, in which multiple departments are arrayed as respondents, were reiterated to avoid any instance of filing of contradictory affidavit. Taking serious view of this issue, the Chief Secretary directed the Law Department to identify ten (10) such cases where contradictory affidavits have been filed so that the matter is dealt with decisively.

2. Power Development Department was directed to put in place measures viz. establishment of a central control room to manage faults and timely switching on/off street lights.
3. Revenue Department was asked to ensure that all Government institutions are also reflected in revenue records appropriately.



(Dr. Farukh Paul)

30.11.2022

Under Secretary to the Chief Secretary

No: PS/CS/2022/167 -J

Dated: 30-11-2022

Copy to the:-

1. All Administrative Secretaries.
2. Principal Secretary to the HLG.
3. Private Secretary to the Chief Secretary.