

Government of Jammu and Kashmir
Directorate of Rural Development Kashmir
Website, drdk.nic.in, email. billssdrdk@gmail.com

The Assistant Commissioner Panchayat
_____ (All)

NO. DRDK/Bill Sec/36011-2

Dated: 18-11-2022

Subject: Hiring of vehicles.

Reference: (i) This office No. DRDK/Bill Sec/33333-43 dt: 03-11-2022.

(ii) E-Office No. RDD-Acctt0Gen1/43/2020-04-O/O-RDD E-6789
Dated: 09-11-2022.

Sir/Madam,

As approved by the Administrative Department, you are hereby authorized to hire a vehicle for inspection of works being executed under various sectors in your jurisdiction.

The hiring of the vehicle shall be subject to the following terms & conditions, that:-

- 1. The vehicle be hired through GeM and the expenditure on this account be met out of the funds already released by this office.**
- 2. The contract for hiring of vehicle shall be for one year from the date of it's utilization in the Department.**
- 3. The vehicle must be commercial type duly registered with the J&K Transport Department.**
- 4. The vehicle must be of 2019 Model onwards and must have not covered more than 75000 KMS.**
- 5. The vehicle must be of admissible type and must be in good service condition.**
- 6. The driver of the vehicle must possess valid driving license issued by the competent authority.**
- 7. The driver shall maintain logbook on daily basis mentioning therein the consumption of fuel and places visited dully attested by the officer in charge under rules.**
- 8. The repairs of the vehicle whenever required shall be carried out by the owner of the vehicle and the claim thereof shall not be the liability of the Department.**
- 9. The fuel shall be provided by the Department strictly as per the requisition made by the officer using the vehicle and as per the availability of resources. No liability on account of**

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hiring/POL charges shall be created beyond the available funds.

- 10. The vehicle should be hired for a period of 10 days in a month on the rates prescribed by State Transport Department/RTO. In case nobody come forth to offer these services at these rates, the ACP should invite NIT and hire the vehicle on competitive rates for a period of ten days. The ACP should ensure that vehicles are hired strictly as per guidelines of State Transport Department after fulfilling all codal formalities.**
- 11. The ACPs are directed to adhere to the instructions in letter & spirit so that working of Department is further streamlined to ensure efficiency, transparency & accountability. Any deviation in this regard shall be viewed seriously and action as warranted under rules shall be initiated against the defaulters.**

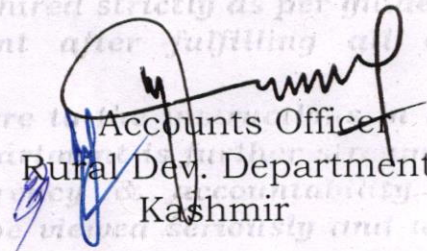
Yours Faithfully

Sd/=

Director
Rural Dev. Department
Kashmir

Copy to the:

01. Commissioner/Secretary to Govt. Department of Rural Dev. & PR Civil Sectt. Jammu/Srinagar for favour of information.


Accounts Officer
Rural Dev. Department
Kashmir

Yours Faithfully

Sd/

Director
Rural Dev. Department
Kashmir

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Accounts Officer
Rural Dev. Department
Kashmir