

**Government of Jammu & Kashmir**  
**Directorate of Rural Development Kashmir**

No;DRDK/Acctts/72184-213  
Dated; 25-02-2022

**Subject:- Release of funds under Major Head 2071 Pensionary and other retirement benefits for the year 2021-22 (115-Leave encashment benefit)**

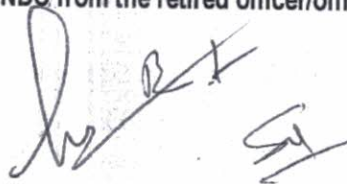
In pursuance to Administrative Department's Release order No.28/JKUT/FDARRI/ADM/RE/2021-22/2/2 Dated:-17.02.2022 sanction is hereby accorded to the release of funds amounting to Rs. **8464970 (Rupees Eighty Four Lak Sixty Four Thousand Nine Hundred Seventy Only)** under **115-Leave Encashment (Leave Salary)** in favour of DDOs of Ru Development Department for its disbursement of the retiree Officers/Officials.

(Amount in Rs)

S.No	Name of Office	Name of Deceased Employee	Designation	Date of Death	Amount
1	BDO Khansahib	Ab.Gaffar Najar deceased	Plt.Watcher	01.04.2021	344530.00
2	BDO Tangmarg	Zahoor Ahmad Bhat deceased	Helper	02.01.2021	313560.00
3	BDO Trehgam	Gh.Rasool Sheikh deceased	Helper	02.04.2020	386100.00
4	BDO Tangmarg	Gh.Mohi-ud-din Malik deceased	Helper	03.03.2021	397800.00
5	BDO Kupwara	Ab.Rashid Gojire deceased	Helper	08.05.2021	397800.00
6	BDO Qaimoh	Mohd.Ayoub Ganie deceased	MPW	08.06.2021	573300.00
7	BDO Khansahib	Mohd.Maqbool Lone deceased	Jr.Assistant	13.05.2021	515970.00
8	BDO Achabal	Ab.Hamid Rather deceased	Helper	14.03.2021	397800.00
9	BDO Tral	Gh.Qadir Mahand deceased	Pyt.Inspector	20.07.2021	728320.00
10	BDO Shahabad	Gh.Mohd.Naikoo deceased	Plt.Watcher	23.05.2021	409500.00
11	BDO Tagmarg	Gh.Mohd.Lone deceased	Helper	24.01.2021	397800.00
12	BDO Devsar	Ab.Rashid Tantray deceased	VLW	24.01.2021	627120.00
13	BDO Pampore	Mohd.Ashraf Malla deceased	Helper	25.06.2021	397800.00
14	BDO Shopian	Ab.Qayoom Dalal deceased	MPW	27.04.2021	573300.00
15	BDO Tangmarg	GH.Mohammad Bhat deceased	VLW	27.12.2020	445770.00
16	BDO Suibugh	Parveez Ahmad Rather deceased	JE	24.10.2020	1136100.00
17	BDO Lar	Gulla Dar deceased	Helper	28.01.2021	422400.00
				<b>Total;-</b>	<b>8464970.00</b>

**However, this authority shall be subject to the following conditions:-**

1. The expenditure shall be made strictly as according to the classifications under which funds have been authorized by the administrative department No. commission/diversion shall be made under any pretext unless specifically and separately authorized.
2. Treasury Officers shall not entertain bills without complete classification under which funds have been placed with the treasury.
3. DDOs shall complete all the codal formalities before presentation of bills at the treasury.
4. The utilization of funds shall be made subject to condition as laid down in Govt. order No.117 F of 2021 dated;- 31.3.2021
5. All the sanction/approvals and clearance shall be in place before drawal of money from the treasury.
6. The DDO must ensure NDC from the retired officer/official before release of leave salary in their favour.





7. Leave sanctioning authority shall carefully verify the service record of the retired employee while sanctioning leave encashment/retirement benefits. The DDOs shall be personally responsible for any excess payment this account.
8. The DDO will operate funds strictly under rules. The leave sanctioning authority/DDO shall ensure that the claim of the cash in lieu is drawn on or after the date of retirement and not before the date of retirement.
9. The circular/instructions issued by the Finance department vide No. A/23(08)-I-B-184 dated;-18.2.2021 be implemented in letter and spirit. Any violation of the circular/instructions shall be the personal responsibility of the concerned drawing and disbursing officers.
10. That funds shall be utilized strictly as per provision of Circular issued by Finance Department vide No. FD-VII-Gen (110) 2009-10-11 dated;- 29.4.2020, No. FD-VII-Gen (110) 2009-10-11 dated;- 9.7.2020 and No.FD/VII-Gen(110) 2009-10-V dated;- 04.09.2020.
11. The DDO himself will be responsible for the calculation of the cash in lieu of leave salary with reference to the earned leave at credit of the retiree.
12. If there is any embezzlement /enquiry/case against any of the retiree whose name is mentioned above in the sanction order pending in the Department/vigilance department/court of law, in such case payment shall not be released till outcome of the case/orders from this office.
13. The expenditure shall be restricted to the allotment shown above.
14. Certificate to the effect that the cash in lieu was not drawn/paid to the retiree/earlier till date should be recorded on the bill.

**The expenditure shall be booked as per the following classifications.**

Demand No	08	Finance Department
Officer name	2802	Directorate of Rural Development
Major Head	2071	Pensioner and other retirement benefit
Sub- Major Head	01	Civil
Minor Head	115	Leave Encashment benefit
Group Head	0099	General
Sub-Head	2190	Secretary Finance

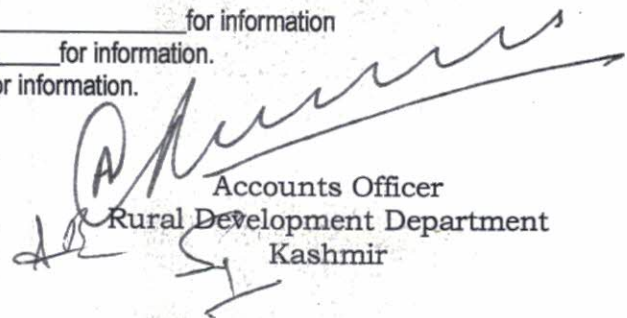
**Sd/=**  
**Director**  
**Rural Development Department**  
**Kashmir**

**No.DRDK/Actts/2022/72184-213**

**Dated:- 25 /02/2022**

Copy to the:-

1. Project Officer Wage Employment (ACD) \_\_\_\_\_ for information
2. Block Development Officer \_\_\_\_\_ for information.
3. Treasury officer \_\_\_\_\_ for information.
4. Office Copy.

  
Accounts Officer  
Rural Development Department  
Kashmir