

Government of Jammu & Kashmir
Directorate of Rural Development Kashmir


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Subject:- Processing of INSITU (Time Bound) promotion cases and verification of documents thereof.

CIRCULAR

It has been observed that there are variations in Date of Birth, Ist. Appointment orders and other documents in the information/data of employees uploaded in HRM's Portal. As such, it is impressed upon all the ACD's/DPO's/Exens. to check/verify particulars in respect of the employees whose cases are submitted for INSITU promotion. The Officers will also record a certificate in their recommendation to the effect that-

"all the particulars, appointment orders and promotion order's (if any) have been checked/verified by the undersigned personally and found genuine and correct".


Director 23/3/23
Rural Development Department
Kashmir.
23/3
Dated: 24-3-2023

No:DRDK/Esst/34/Gnl/INSITU/Pyt.Secy. 51962-88

Copy to the:-

1. Project Officer Wage Employment (ACD) _____ (All)
2. District Panchayat Officer _____ (All)
3. Executive Engineer _____ (All)

for information and necessary action.